



Adopted MSBA/MASA Model Policy 310

Revised: 2022 (Originated 1995)

310 BrightWorks Calendar and Work Day

I. PURPOSE

It is the policy of BrightWorks, the service cooperative, to provide a timely determination of the BrightWorks calendar.

II. GENERAL STATEMENT OF POLICY

The BrightWorks calendar is important to BrightWorks staff who are delivering programs to schools and other agencies.

III. CALENDAR RESPONSIBILITY

- A.** The BrightWorks calendar shall be adopted annually by the BrightWorks board. It shall meet all provisions of Minnesota statutes pertaining to minimum number days and other provisions of law. The BrightWorks calendar shall establish holidays and professional development days and will best complement the calendars of the BrightWorks's member districts.
- B.** The BrightWorks calendar will begin July 1 and will align with the school calendars of the metro area member districts.
- C.** The calendar will be reviewed by the Executive Director with the Lead Team annually and the recommendation for the calendar submitted to the BrightWorks Board in April.
- D.** Proposed changes to the calendar will be managed by the Executive Director. The Executive Director is responsible for informing the BrightWorks Board of Calendar changes.
- E.** Executive Director or designees will determine a workday as virtual or in person.



- Legal References:**
- Minn. Stat. § 120A.40 (School Calendar)
 - Minn. Stat. § 120A.41 (Length of School Year; Hours of Instruction)
 - Minn. Stat. § 120A.414 (E-Learning Days)
 - Minn. Stat. § 120A.415 (Extended School Calendar)
 - Minn. Stat. § 120A.42 (Conduct of School on Certain Holidays)
 - Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)
 - Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)
 - Minn. Stat. § 123A.30 (Agreements for Secondary Education)
 - Minn. Stat. § 123A.32 (Interdistrict Cooperation)
 - Minn. Stat. § 123A.35 (Cooperation and Combination)
 - Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)
 - Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)
 - Minn. Stat. § 124E.25 (Payment of Aids to Charter Schools)
 - Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)
- Cross References:**
- MSBA/MASA Model Policy 425 (Staff Development)