



Adopted: MSBA/MASA Model Policy 305

Revised: 2022 (Originated 1995)

305 Policy Implementation

I. PURPOSE

The purpose of this policy is to clarify the responsibility of the service cooperative administration for implementation of BrightWorks policy.

II. GENERAL STATEMENT OF POLICY

- A. It shall be the responsibility of the executive director to implement BrightWorks Board policy and to recommend additions or modifications thereto. The executive director and delegates are authorized to develop procedures, guidelines, and directives to effectuate the implementation of board policies. These procedures, guidelines, and directives shall not be inconsistent with said policies. At least annually, these written procedures, guidelines, and directives shall be presented to the board for review.
- B. Policies will be reviewed periodically, at least every 3 years or according to Federal and State statute. Policies will be posted and maintained on the BrightWorks website for employees and stakeholders to review.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)