



Adopted: MSBA/MASA Model Policy 301

Revised: 2022 (Originated 1995)

301 Service Cooperative Administration

I. PURPOSE

The purpose of this policy is to clarify the role of the service cooperative administration and its relationship with the BrightWorks Board.

II. GENERAL STATEMENT OF POLICY

- A. Effective administration and sound management practices are essential to realizing educational service quality. It is the responsibility of the BrightWorks executive director to develop a leadership and work environment that recognizes the dignity of the students, staff, and community of BrightWorks member districts.
- B. The BrightWorks Board expects all activities related to operations of the service cooperative to be administered in a well-planned manner, conducted in an orderly fashion, and to be consistent with the policies of the BrightWorks Board.
- C. The BrightWorks Board shall seek specific recommendations, background information and professional advice from its executive director, and will hold the executive director accountable for sound management of the service cooperative.
- D. Although the BrightWorks Board holds the executive director ultimately responsible for administration of the service cooperative and the evaluation of employees, the BrightWorks Board also gives the executive director the direct responsibility of employees to offer effective services to school district stakeholders.
- E. The BrightWorks Board and executive director shall work together to share information and decisions that best serve the needs of its member districts within the financial and facility constraints that may exist.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Minn. Stat. § 123B.147 (Principals)

Cross References: None